



CARD NUMBER: \_\_\_\_\_

**KIRKLAND TOWN LIBRARY : Application for Library Card**  
**A member of the Mid York Library System**

A library card confers privileges and carries responsibilities. Your application indicates that you want the privileges and accept the responsibilities. The card is your identification and is not transferable. Library records which contain names or other details about library users are confidential under NYS law.

Please complete this form and provide CURRENT IDENTIFICATION, such as a DRIVER'S LICENSE or other PROOF OF CURRENT LOCAL ADDRESS.

**1) NAME FOR LIBRARY CARD (please print)**

Last name: \_\_\_\_\_ First name: \_\_\_\_\_ MI: \_\_\_\_\_

Preferred name (optional: AKA, nickname, or other name): \_\_\_\_\_

**Name of Parent/Guardian for those under 18**

*Responsibility for any supervision of your reading and use of all the Library's resources in any format, including Internet access, belongs to your parent(s) or legal guardian(s).*

Last name: \_\_\_\_\_ First name: \_\_\_\_\_ MI: \_\_\_\_\_

**2) ADDRESS and CONTACT INFORMATION**

Street: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Preferred phone : \_\_\_\_\_ Circle whether: cell home work  
• *The last four digits of this phone number will be the PIN associated with your library card.*

Other phone: \_\_\_\_\_ Circle whether: cell home work

Email address \_\_\_\_\_

**Mailing/Permanent Address (if different from above)**

Street: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

\*use for (specify season, months or other time period): \_\_\_\_\_

***We offer options for you to receive pre-due reminders, overdue and hold pickup notices:***

Preferred method of contact: Please circle **one**: phone call text email

***Would you like to receive the KTL e-newsletter: check one or both***

\_\_\_\_\_ Yes, I would like to receive the family version      \_\_\_\_\_ Yes, I would like to receive the adult version

**3) DEMOGRAPHICS** – Please help us know you better (optional information)

Birth date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Language (primary reading): \_\_\_\_\_

Graduating class (college students): \_\_\_\_\_

**PLEASE READ CAREFULLY AND SIGN:** I agree to observe all library rules and policies, including, but not limited to, its Rules of Conduct and Internet Access Policy, and will be responsible for all materials borrowed on my card. I also agree to pay fines or other charges imposed for late return, loss or mutilation of library materials. I will notify the library if my card is lost, or if I change my name or address. I am aware that my card is not transferable.

Furthermore, if I am under the age of 18 , I understand that responsibility for any supervision of my reading and use of all the Library’s resources in any format, including Internet access, belongs to my parent(s) or legal guardian (s).

Signature of Borrower

\_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**For those under 18**

As parent or legal guardian, I understand that responsibility for supervision of my child’s selection of materials and use of all the library’s resources in any format, including the Internet, belongs to me, and not to the library staff.

Signature of Parent/Guardian : (required for under 18)

\_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

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**Examples of acceptable ID**

Driver’s License or permit      Passport      State ID card

**Examples of acceptable Proof of Address**

Car registration      Checkbook with name and address imprinted  
Current utility bill      Property deed  
Tax bill      Notarized affidavit

\_\_\_\_\_ **Initials of staff accepting application**

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**TO BE ENTERED in Workflows:**

PIN\_\_\_\_ Profile\_\_\_\_ Tax Code\_\_\_\_ Qualifier\_\_\_\_ County\_\_\_\_ Date updated in system\_\_\_\_\_