

CATEGORY:	EXTERNAL
POLICY TITLE:	Public Interaction with KTL Social Media
FIRST ADOPTED:	December 8, 2025
EFFECTIVE as of:	December 8, 2025
APPLICATION:	Patrons
RESPONSIBILITY:	Director and staff, Board of Trustees

## Public Interaction with KTL Social Media

The public's interaction with, and use of, the Kirkland Town Library's (KTL) online social media accounts is subject to both this policy and to any Library policy pertaining to acceptable behavior, conduct or actions. By choosing to comment and/or utilize the Kirkland Town Library's social media sites, users agree to these rules.

### Public Commentary and Posts

- There is no expectation of privacy in posting on KTL social media sites.
- As with all library resources, parents and guardians are responsible for supervising their children's use of the Library's social media sites.
- The KTL is not responsible or liable for the content of third party and public-generated comments or contents. A posted comment is the opinion of the poster only, and publication of a comment does not imply endorsement nor reflect the opinions or positions of the KTL, its employees or its Board of Trustees.
- By choosing to comment or post, public users agree to give permission to the KTL to use the content of any posting without compensation or liability on the part of the KTL.
- Complaints posted via social media will be handled like any other patron complaint. Staff may move the discussion to a private venue such as chat or messaging.
- Posts that the Library, in its sole discretion, deem unpermitted under this policy may be removed by the Library immediately upon discovery without prior notice. Unpermitted posts include but are not limited to the following:
  - Violate laws or library policies
  - Impinge on another's privacy
  - Off-topic and/or disruptive comments
  - Threatening language and personal attacks
  - Offensive terms that target specific individuals or groups
  - Obscene, abusive, vulgar or libelous content

- Copyright infringement/plagiarized material
- Political advocacy
- Solicitation for donations, memberships or services requiring a fee
- Commercial promotions or spam
- Duplicated posts from the same individual
- Repeat offenders will be removed from KTL social media resources.

**Reporting Violations**

Report violations of this policy to the Library Director. The Library reserves the right to block users who have posted in violation of this policy.

Any one who feels they have been unfairly banned from the KTL's social media resources may file an appeal in writing with the Library board. Appeals will be reviewed at the next regular meeting of the board provided the appeal has been received at least seven days prior to the meeting.